

## Put Important Things First

| DAY       | TASKS    | RESULTS/OBSERVATIONS |
|-----------|----------|----------------------|
| Manaday   | 1.       |                      |
| Monday    | 2.<br>3. |                      |
|           | 1.       |                      |
| Tuesday   | 2.<br>3. |                      |
|           | 1.       |                      |
| Wednesday | 2.<br>3. |                      |
|           | 1.       |                      |
| Thursday  | 2.<br>3. |                      |
|           | 1.       |                      |
| Friday    | 2.<br>3. |                      |
|           | 1.       |                      |
| Saturday  | 2.<br>3. |                      |
|           | 1.       |                      |
| Sunday    | 2.<br>3. |                      |